

**Cañón de Carnué Land Grant Heirs Association
Hall Rental Contract Agreement**

This hall rental contract is between the Cañón de Carnué Land Grant Heirs Association and _____ for _____ (event) to

be held on _____ (date of event). The parties agree to the following:

1. The rental fee is \$ _____, and includes the rental deposit.
2. The rental deposit is \$ 150.00. (Note: rental deposits must be for at least \$ 150.00.)
3. The start time for the event is _____ am/pm and the end time is _____ am/pm. Rental time includes one hour before the start of the function for preparations and 30 minutes after the conclusion of the event for preliminary clean up. The renter may be permitted entry on the day before the event to decorate in the event that the hall is not rented for another event between the proposed decoration and the start of the event. Confirmation of the availability of the hall for decoration on the day before may be made one week before the event.
4. The renter is responsible for preliminary cleaning at the conclusion of the event. This includes the removal of all utensils, cooking materials, belongings and other items brought to the hall by the renter and participants, including decorations, and the removal of trash. The renter has the option to not engage in this preliminary cleanup (e.g. removal of decorations and trash) for an extra \$50 charge. If so, note here that the extra charge is included in the total hall rental price above:
_____(initials of both parties).
5. In the event that liquor is served at this event, the Land Grant Heirs Association will hire security guards. This fee is included in the hall rental, but subject to change.
6. There is kitchen space available behind the counter, and a stove is available at the annex. There is no garbage disposal so food must be disposed of in a trash can. A microwave oven may be brought in by the renter but hot plates are not recommended because of electrical power limitations. A rented steam table is acceptable.
7. Renters are responsible for renting extra chairs or tables, if needed, and their removal at the conclusion of the event.
8. The renter agrees to pay the Cañón de Carnué Land Grant Heirs Association for any damages to the premises during the period of the agreement.
9. The Heirs Association will not be held responsible for theft or damage to personal items or vehicles belonging to renters, their guests, or injuries to renters and their guests. The renter agrees to indemnify the Heirs Association as a result of any such claims.
10. The following are seven rules that must be followed during the day of the event:

11. The renter agrees to pay the Land Grant/Association for any damages caused to the premises during the term of the rental agreement.
12. The Association and or land grant will not be held responsible for theft or damage to personal items/vehicles, belonging to renters, or their guests, or injuries to renters and/or their guests. Renters agree to indemnify the Land Grant/Association as a result of any such claims.
13. The following **Rules** must be adhered to:
 - ✓ Occupancy load is 350 by order of the fire Marshall.
 - ✓ ~~No non members are allowed in private bar area.~~
 - ✓ No drinking is allowed in parking lot.
 - ✓ There will be no alcoholic beverages allowed to be taken outside the building or to be brought into the building from outside.
 - ✓ Ending time may not be extended. Renter will assist security and bar manager in closing the event at the designated time.
 - ✓ All high school graduation parties will end at 11:00 p.m.

Renter(s)

Date

Canon de Carnue Land Grant

Date